



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411
Telephone (561) 790-5128 Fax (561) 790-5129
Community Development

RE-ROOF PERMIT APPLICATION

Permit No _____

Date _____

GENERAL INSTRUCTIONS

Applicant must complete Re-Roof Application, Re-Roof Affidavit and Uniform Permit Application.

PROPOSTED IMPROVEMENT LOCATION

PCN _____ Subdivision _____

Address _____

Is this application related to a Code Enforcement Case? Provide Case No. _____

APPLICANT INFORMATION

Owner _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

CONTRACTOR INFORMATION

Qualifier _____ Title _____

Company _____

Address _____ City _____ State _____ Zip _____

Contact Person _____ Phone _____

Contractor License # _____

APPLICATION TYPE

Re-Roof

DESCRIPTION OF WORK

Single Family Addition Commercial Townhouse Condo

Further Description of work: _____

Net Square Footage _____ Gross Square Footage _____

Estimated Value \$ _____ Permit Fee \$ _____ Deposit Paid \$ _____

Cash or Check # _____

NOTE: STATE STATUTE REQUIRES ALL PERMITS OVER \$2,500.00 HAVE A NOTICE OF COMMENCEMENT RECORDED WITH THE CLERK OF COURT PRIOR TO 1ST INSPECTION.

IN ORDER TO OBTAIN 1ST INSPECTION, THE ORIGINAL "NOC" OR CERTIFIED COPY MUST BE SUPPLIED TO OUR OFFICE. FORMS ARE AVAILABLE IN OUR OFFICE OR ONLINE AT www.royalpalmbeach.com

APPLICATION CERTIFICATION AND ACKNOWLEDGEMENT

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I certify that all the foregoing information is accurate.

I further acknowledge the following:

- Issuance of a permit may be subject to conditions and setbacks
- Issuance of a permit is not authorized to violate public or private restrictions
- Failure to comply with applicable construction regulations may result in the withholding of future permits
- Submission of any false information or misrepresentation is a violation of law and may result in permit revocation.

Warning to Owner: Your failure to record a Notice of Commencement may result in you paying twice for improvements to your property. If you intend to obtain financing, consult with your lender or attorney before recording your Notice of Commencement.

Signature _____ Print Name _____
Contractor/Qualifier or Owner/Builder

***** NOTARY *****

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

The foregoing instrument was acknowledged before me this _____ day of _____, 20____
by _____ who is personally known to me or who has produced (type of
Identification) _____ as identification and who did/did not take an oath.

Notary Public

Name of Notary (typed, printed or stamped)

(SEAL ABOVE)

STAFF COMMENTS

NEED SEPARATE PERMIT FOR:

STAFF APPROVAL

Building _____ Date _____



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Community Development

RE-ROOF AFFIDAVIT

Date _____

Property Address: _____, Royal Palm Beach, FL 33411

I, _____, CONTRACTOR/OWNER OF SAID PROPERTY, DO HEREBY CERTIFY THAT I WILL BE SOLELY RESPONSIBLE FOR THE INSTALLATION AND APPLICATION OF A NEW ROOF AT SAID ADDRESS. I ACCEPT RESONSIBLITY FOR ENSURING THAT THE MATERIALS USED MEET AND ARE APPLIED ACCORDING TO MANUFACTURERS SPECIFICATION. THE MATERIAL SPECIFICATION AND INSTALLATION WILL BE IN COMPLIANCE WITH THE STANDARD BUILDING CODE.

I UNDERSTAND A LADDER THAT EXTENDS A MINIMUM OF 3 FEET ABOVE THE ROOF LINE MUST BE SUPPLIED AT TIME OF INSPECTION. PERMITS MUST BE CLEARLY POSTED ON PREMISES AND ALL DUMPSTERS AND LEFT OVER ROOFING MATERIALS MUST BE REMOVED PRIOR TO FINAL INSPECTION. THE FOLLOWING APPROVED INSPECTIONS ARE REQUIRED IN ORDER TO COMPLETE THIS PERMIT:

- TIN-TAG
- FINAL

I HAVE READ THE FOREGOING, AND I AM AWARE OF MY RESPONSIBILITIES AND LIABILITIES FOR CONSTRUCTION WORK ON THE ABOVE DESCRIBED PROPERTY. I DO HEREBY COVENANT AND AGREE TO ABIDE BY EACH OF THE AFORESAID STIPULATIONS. I FURTHER UNDERSTAND THAT ANY FALSIFICATION OF THE ABOVE STATEMENTS CONSTITUTES FRAUD AND MAY RESULT IN CANCELLATION OF THIS PERMIT.

Contractor/Qualifier Signature

Owner Signature

STATE OF: FLORIDA
COUNTY OF: PALM BEACH

STATE OF: FLORIDA
COUNTY OF: PALM BEACH

The foregoing instrument was acknowledged before me this ___ day of _____, 20___ by _____ who is personally known to me or has produced (type of identification) _____ as identification.

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Notary Public

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Name of Notary (typed, printed or stamped)

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(SEAL ABOVE)

(SEAL ABOVE)

UNIFORM PERMIT APPLICATION

Contractor's Name: _____

Job Address: _____

ROOF CATEGORY

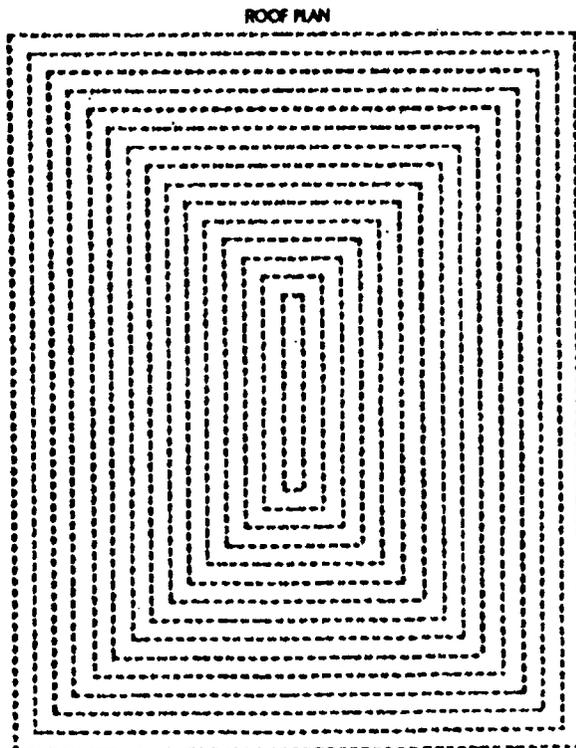
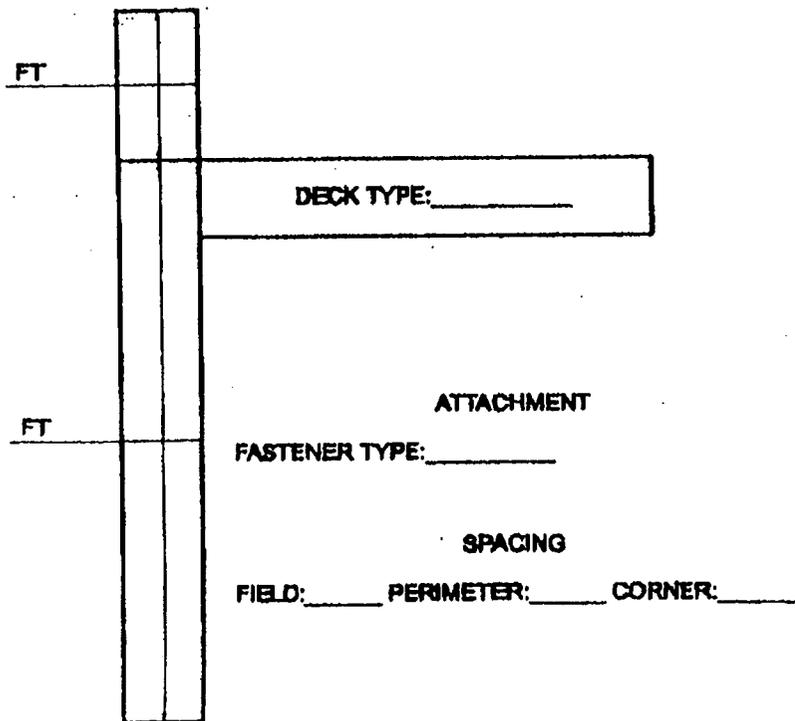
- | | | |
|--|---|---|
| <input type="checkbox"/> (Low Slope Application) | <input type="checkbox"/> (Nail-On Tile) | <input type="checkbox"/> (Mortar-Set Tile)* |
| <input type="checkbox"/> (Asphalt/Fiberglass Shingles) | <input type="checkbox"/> (Metal Roofs/Wood Shingles & Shakes) | <input type="checkbox"/> (Other) |

ROOF TYPE

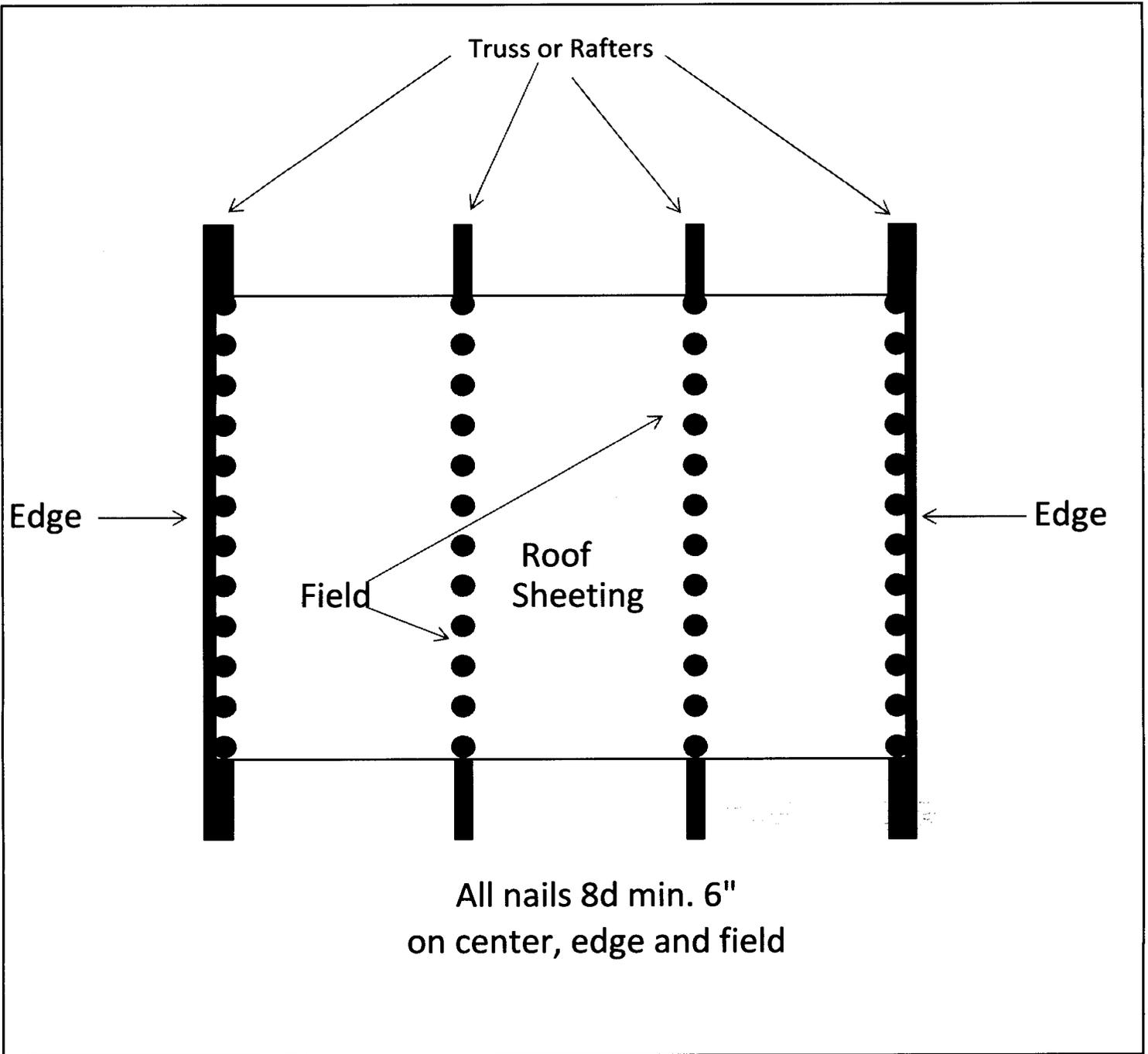
- | | | | | |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------|--------------------------------------|
| <input type="checkbox"/> New Roof | <input type="checkbox"/> Re-roofing | <input type="checkbox"/> Recovering | <input type="checkbox"/> Repair | <input type="checkbox"/> Maintenance |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------------|--------------------------------------|

Flat Roof Area (ft²) _____ Sloped Roof Area (ft²) _____ Total (ft²) _____ Master Permit No. _____

ROOF HEIGHT AND SYSTEM DETAILS (Draw details as needed)



DETAIL 1&2



Roof Sheeting Nailing Diagram

UNIFORM PERMIT APPLICATION

SLOPED SYSTEM DESCRIPTION

The diagram illustrates a sloped roof system with various components labeled and connected to empty input boxes. A slope indicator shows a vertical line and a horizontal line with a 12-inch horizontal run. A vertical line extends downwards from the roof structure, likely representing a wall or parapet.

DECK TYPE:

SECONDARY WATER BARRIER:

UNDERLAYMENT:

INSULATION:

FASTENER TYPE & SPACING:

CAP SHEET:

ROOF COVERING:

DRIP EDGE:

RIDGE VENTILATION

12"
ROOF SLOPE

MEANHEIGHT _____

IS 40 MILES PER HOUR

Flashing

EXTENDING 4 INCHES OVER UNDERLYING SHINGLE AND 4 INCHES UP VERTICAL WALL

MINIMUM 2-INCH HEADLAP

R905.2.8.4 SIDEWALL FLASHING. Flashing against a vertical sidewall shall be by the step-flashing method...

UNDERLAYMENT TURNED UP VERTICAL WALLS MINIMUM 4 INCHES

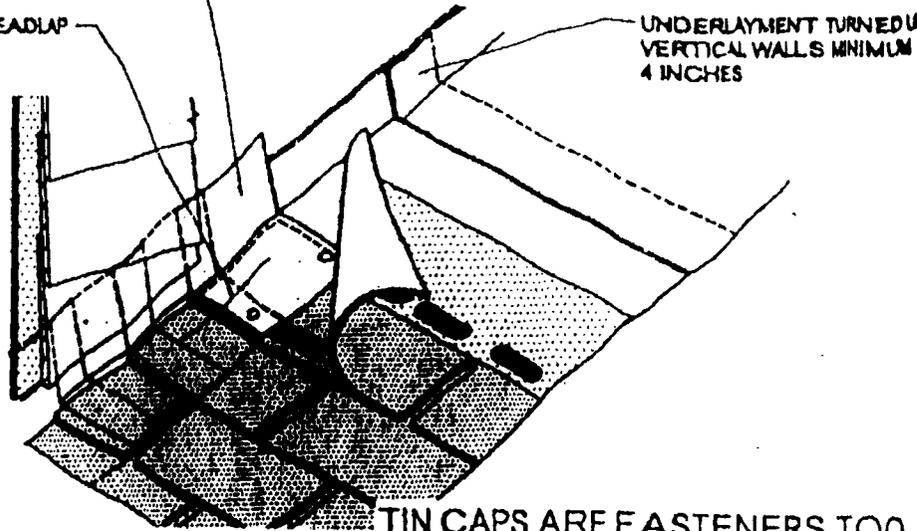
R905.2.8.1 Base and counter flashing. Base and counter flashing shall be installed in accordance with manufacturer's installation instructions, or a continuous metal "L" flashing shall be set in approved flashing cement and set flush to base of wall and over the underlayment. Both horizontal and vertical metal flanges shall be fastened 6 inches (152 mm) on center with approved fasteners. All laps shall be a minimum of 4 inches (102 mm) fully sealed in approved flashing cement. Flashing shall start at the lower portion of roof to ensure water-shedding capabilities of all metal laps. The entire edge of the horizontal flange shall be sealed covering all nail penetrations with approved flashing cement and membrane. Shingles shall overlap the horizontal flange and shall be set in approved flashing cement.

Base flashing shall be of either corrosion-resistant metal provided in Section R905.2.8.1 or mineral surface roll roofing weighing a minimum of 77 pounds per 100 square feet (3.76 kg/m²). Counter flashing shall be corrosion-resistant metal with a minimum thickness provided in Table 903.1.

R905.3.3.3 Underlayment and high wind. Underlayment applied in areas subject to high wind [greater than 110 miles per hour (177 km/h) per Figure R301.2(4)] shall be applied with corrosion-resistant fasteners in accordance with manufacturer's installation instructions. Fasteners are to be applied along the overlap not farther apart than 36 inches (914 mm) on center.

R905.2.7 Underlayment application. For roof slopes from two units vertical in 12 units horizontal (17-percent slope), up to four units vertical in 12 units horizontal (33-percent slope), underlayment shall be two layers applied in the following manner. Apply a 19-inch (483 mm) strip of underlayment felt parallel with and starting at the eaves, fastened sufficiently to hold in place. Starting at the eave, apply 36-inch-wide (914 mm) sheets of underlayment, overlapping successive sheets 19 inches (483 mm), and fastened sufficiently to hold in place. For roof slopes of four units vertical in 12 units horizontal (33-percent slope) or greater, underlayment shall be one layer applied in the following manner. Underlayment shall be applied shingle fashion, parallel to and starting from the eave and lapped 2 inches (51 mm), fastened sufficiently to hold in place. End laps shall be offset by 6 feet (1829 mm).

All underlayments shall be fastened with minimum 12 gage by 1 1/4 in. corrosion-resistant annular ring shank roofing nails fastened through minimum 32 gage by 1 3/4 in. diameter tin caps. Maximum fastener spacing shall be 6 in. o.c. at the laps with two additional rows in the field at a maximum spacing of 12 in. o.c. Nails shall be of sufficient length to penetrate through the sheathing or wood plank a minimum of 3/16 in. or penetrate 1 inch (25 mm) or greater thickness of lumber a minimum of 1 in., except where architectural appearance is to be preserved in which case a minimum of 3/4 in. is permitted.



TIN CAPS ARE FASTENERS TOO

R905.3.6 Fasteners. Nails shall be corrosion-resistant and not less than 11 gage, 3/16-inch (10.6 mm) head, and of sufficient length to penetrate the deck a minimum of 3/4 inch (19.1 mm) or through the thickness of the deck, whichever is less.

Fastening

Use six approved nails per shingle. Place the fasteners in strict compliance with shingle manufacturers Product Approval course layout, fastening details.

PROPERLY DRIVEN

IMPROPERLY DRIVEN



ASPHALT SHINGLE
UNDERLAYMENT

Drip Edge and Gravel Stop

R905.2.8.6 Drip edge. Drip edge shall be provided at eaves and gables of shingle roofs, and overlapped a minimum of 2 inches (51 mm). Eave drip edges shall extend 1/4 inch (6.4 mm) below sheathing and extend back on the roof a minimum of 2 inches (51 mm). Drip edge shall be mechanically fastened a maximum of 12 inches (305 mm) on center. Drip edge at eaves shall be permitted to be installed either over or under the underlayment. If installed over the underlayment, there shall be a minimum 2 inch (51 mm) width of roof cement installed over the drip edge flange.

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Minimum attachment shall include horizontal flange attachment with approved minimum 12 ga. annular ring shank nails at a spacing not to exceed 4 in. o.c. in a staggered pattern. Rows shall be approximately 3/4 in. to 1 in. from each edge of the horizontal flange. Nails shall be fabricated from similar or compatible material to the drip edge/gravel stop.